

LK AHS NEWS



BACHILLERATO DUAL AMERICANO

Happy 2020 to you.

I hope you have had a good holiday, a well-deserved rest and that you have dedicated time and progressed in your American High School program

The new term has begun so it is back to school time.

There were several students who achieved the **November incentive** but I did not have their names in time to include them in last month's newsletter so I have included them below:

Lucy Nicole WalterColegio Los Olivos Málaga
Daniel Anés Hernández-VaqueroColegio Calasancio Madrid
Ana Valentina DiñeiroColegio Calasancio Madrid
Marta García ViñaColegio Calasancio Madrid



WELL DONE TO YOU ALL!

The **December incentive** was to obtain 7 consecutive A+s in the same subject for assessments, assignments and projects between 1st and 31st December 2019. The A+s must be consecutive and must be in the same subject.

When the A+s need to be consecutive and in the same subject it is a bit more difficult. So far I only have the name of 1 student who achieved the December incentive.

Ricardo González Fernández-Valencia.....Colegio Real Monasterio de Santa Isabel Barcelona

CONGRATULATIONS RICARDO!

The incentive for January 2020 is: to obtain 10 A+s in any subjects for assessments, assignments and projects (not necessarily consecutive) between 1st and 31st January 2020.

Even though you need to obtain 10 A+s they do not need to be consecutive or in the same subject so good luck to all of you!

THIS IS A VERY IMPORTANT REMINDER:

Journal activities/exercises are not optional, they are **obligatory**, and therefore all journal **activities must be completed in all subjects.**

If students do not complete all of their journal activities the teacher could fail the student and we do not want that to happen so, **be warned!**



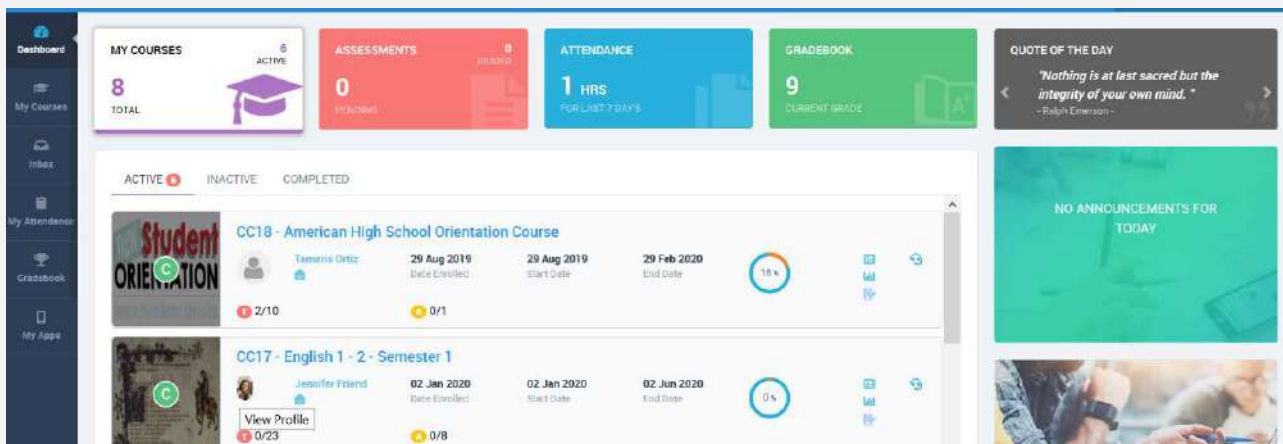
As this January newsletter is quite long, because it has the instructions on how to book your Discussion Based Assessments, we have decided not to include any contributions this month.

Please read carefully and understand the process for booking your DBA.

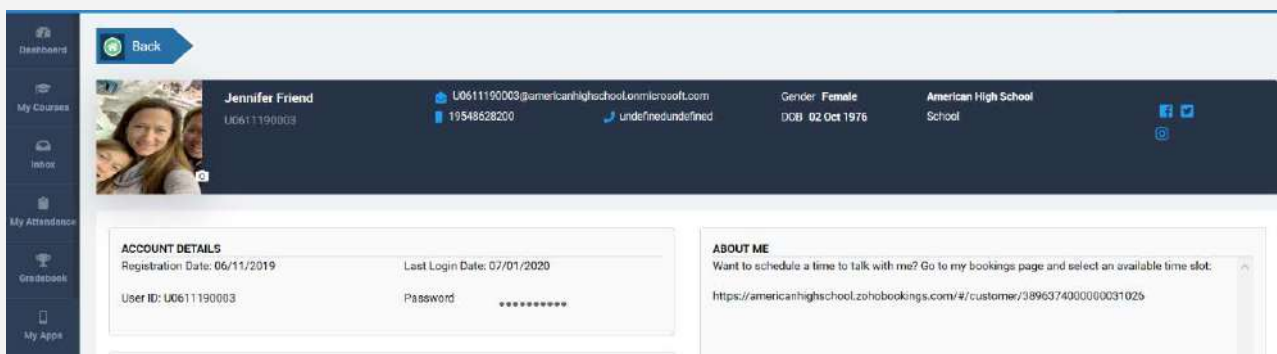
If you do not understand something please ask your BDA tutor/mentor at your school or contact the teacher of the subject.

Students who need to do their Discussion Based Assessments (DBAs) can book the day and time for the DBA through the dashboard of their platform.

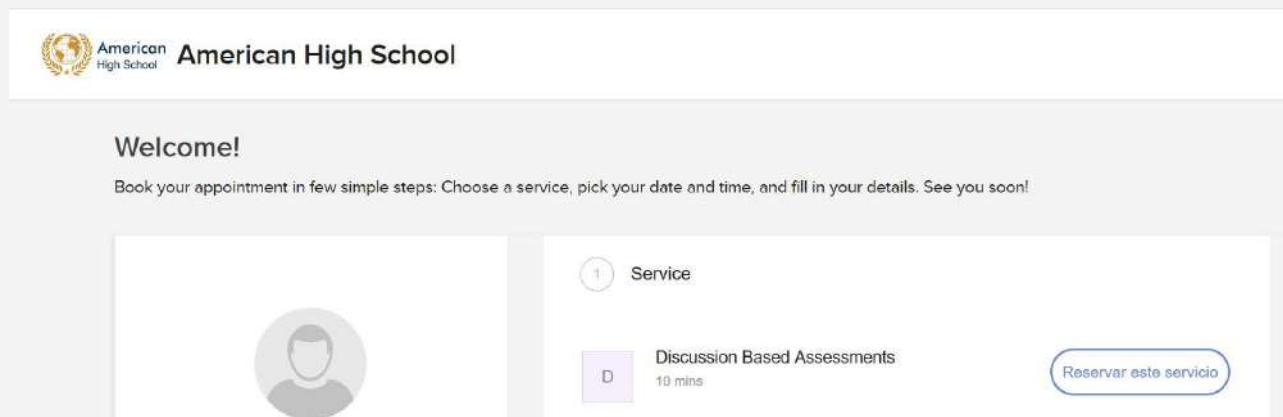
They need to put their mouse over the photo of their teacher and the text "View profile" will appear.



Click on the photo and it will take the student to the profile page of the teacher. On the right hand side it will say: "Want to schedule a time to talk with me? Go to my bookings page and select an available time slot:"



Either click on the link or copy and paste it to their browser and that will take them to their booking page.



Click on the right hand side of Discussion Based Assessments "Book this Service" (Reservar este Servicio).



American High School

Welcome!

Book your appointment in few simple steps: Choose a service, pick your date and time, and fill in your details. See you soon!



It is important to make sure that "Europe/Madrid (GMT +01:00) is selected".

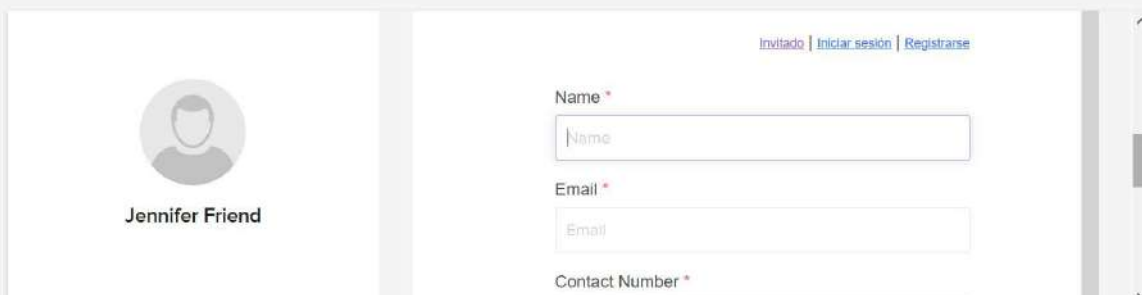
Select the date (if multiple dates are available) and the time required.



American High School

Welcome!

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Then they need to *Continue as a guest*" (Continuar como Invitado), complete their full name (first names and all surnames) and their American High School Microsoft email as well as their mobile phone number and the "Purpose of Booking" = DBA.



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Welcome!

Book your appointment in few simple steps: Choose a service, pick your date and time, and fill in your details. See you soon!



This will take them to a screen which tells them the date and time chosen and their information.



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2 Fecha y hora 09-Jan-2020 / 08:45 pm
(Europe/Madrid GMT +01:00)

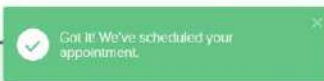
3 Su información Andrew Trevor Plumb
aplumb@americanhighschool.onmi

Which they then need to *Confirm (Confirmar)*

After a few moments there will be a green popup message on the screen which says: "Got it! We've scheduled your appointment."




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Confirmación de reserva

Service Discussion Based Assessments
10 min

The student will also receive an Email with confirmation of the booking.

It is important for students to **only use their American High School email address** as it is also their Microsoft Teams ID.

The teacher will call the student on Microsoft Teams to initiate the DBA so **it is fundamental that all students have Microsoft teams installed on their mobile phones and on their computers/tablets.**

If students need password resets for Microsoft or for their platform (LMS) they should contact Carolina or Flavia.

I hope that this clarifies the method of how to book Discussion Based Assessments

Until Next month

Best wishes and keep up the good work!

Andrew Trevor Plumb
Director del programa



LK AHS NEWS

JANUARY



¡THIS IS YOUR COMMUNITY!

MAKE FRIENDS. SHARE A LAUGH



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